



CVWGC Board Meeting Minutes

Meeting of 3/21/2024

President (Judy Brooke)

- The Board Meeting was called to order at 10:05 a.m.
- Roll call - Board Members present: Judy Brooke, Kathy Belvel, Debbie Steele, Monica Siewertsen, Gail Ellingwood, Shana Lakso, Vickie Rutledge, and Lorna Johnston.
- The Quorum was met.

Officer Reports

• Vice President (Vickie Oland-absent)

- Nothing to discuss.

• Secretary (Lorna Johnston)

- Lorna presented the meeting minutes from February for approval.
 - Kathy Belvel moved to accept the minutes.
 - Debbie Steele seconded the motion.
 - All were in favor. The February minutes were accepted without changes.

• Treasurer (Debbie Steele)

- The February financial statement was presented for review and approval.
 - Checking account: \$ 1,880.84
 - Savings account: \$ 1,081.86
 - We are waiting for NNGA to send our membership dues payments.
 - Lorna Johnston moved to accept the financial statement.
 - Vickie Rutledge seconded the motion.
 - All were in favor. The February financial statement was approved.
- An update on membership enrollments as of March 21st, 2024.
 - 67 members have completed an application.
 - 66 members have paid in full.
 - We have 14 new members so far.
 - We are very pleased with the online application process. Only 3 people opted for paper applications this year and the process went pretty well.
 - We will refund one member's dues because of an unexpected medical issue. Refunds will be permitted only for medical issues and only if it happens before the season begins.
- The 2024 Budget:
 - Judy completed the Rally for the Cure budget and submitted it to Debbie Steele March 12th.
 - Vickie Rutledge moved to accept the 2024 budget as is.
 - Judy Brooke seconded the motion.

- All were in favor. The 2024 Budget was approved.

ACTION ITEM - Debbie Steele will add a note to the budget that net income from the Rally for the Cure will be donated once the net money is earned after the event.

Committee Chairs

- **Handicap Chair (Shana Lakso/Gail Ellingwood)**
 - Shana and Gail will work on scorecards next.
ACTION ITEM - Gail and Shana will write up their job descriptions once they run the tournaments for a few weeks.
- **Tournament Chair (Vickie Rutledge/Donna Sugden)**
 - The Tournament schedule is now entered into Golf Genius.
 - The Home 'N Home Tournament is at Fallon this year on Thursday, June 13th.
 - One member requested to play from the yellow tees due to a medical issue. This was approved as long as her handicap does not decrease. She will not be eligible for prize money but can pay into the side games. During scrambles, she will have to play from the red tees.
ACTION ITEM – A policy for special requests to play from the yellow tees when a member’s handicap is over 40 needs to be drafted for the House Rules.
- **HSTP Chair (TBD)**
 - We will wait for the new season and new members to review possible candidates for the position of HSTP Chair.
 - The 2024 HSTP schedule is posted on our website.
 - The new HSTP Chair will have to put HSTP information onto the website during the season.
ACTION ITEM: Shana will print and laminate Combo Tee cards to post on carts on HSTP Qualifying Days.
ACTION ITEM: Kathy will post the Combo Tees list on our website.
- **Technology Chair (Kathy Belvel)**
 - Kathy has posted the 2024 Tournament schedule on the website along with tournament descriptions/guidelines.
ACTION ITEM: The Tournament Chair will post the schedule and guidelines starting next year.
- **Rules Chair (TBD)**
 - We will wait for the new season and new members to review possible candidates for the position of Rules Chair.

- **Bylaws/House Rules Chair (Jan Singyke—Absent)**

- We will add a House Rule that refunds of membership dues will only be approved for medical issues and only if they are requested before the season begins.

ACTION ITEM: Judy will check with other clubs about their refund policies.

- Jan forwarded revised rules that were emailed to voting Board members.

ACTION ITEM: Judy will review Jan's amendments to ensure they are accurate and then send them to Kathy Belvel to post on the CVWGC website.

- Debbie Steele would like us to review our Club Bylaws before our next meeting to see if they need updating. They have not been reviewed since 2019. We will wait until Jan Singyke returns from her desert home in April.

ACTION ITEM: All board members and chairs will review our Bylaws and bring any revisions needed to the next board meeting.

- **Membership & Publicity Chair (Monica Siewertsen)**

- Nothing new to report.

Old Business

- **Job Descriptions**

- Update on job descriptions:

- Membership & Publicity Chairs - We need to separate this position into two positions and write up job descriptions for each.

ACTION ITEM: The Board needs to assign this to a Board member to complete.

- Home 'N Home Chair—The job description has been completed and is on the website. Judy is still working on incorporating the work instructions into the appropriate format.

ACTION ITEM: Judy will complete this within the next two months.

- Tournament Chair job description was updated, completed, and is on the website.

- **CWGC-Branded Golf Apparel Survey**

- The survey was sent out March 13th with the weekly “cool” news. She will send out another reminder that will include a survey close date of March 29th. She will mention it at the Meet & Greet on 3/26.

ACTION ITEM: Judy will ask Manya if she can get samples for the members to look at and try on for sizing.

- **Club Social Media Promotion:**

- Judy's initial thoughts on the success of the different media promotions are that we may have gained between 6 to 8 new members from them. She will ask the new members at the Meet and Greet how they heard about the club.
- We may add the question on our application for next year “How did you hear about the club?”

- **Pre-Season Get Together**

- Date: March 26th; time 11:00 a.m. to 1:00 p.m.
 - So far, 15 members have responded to the email asking them to bring a small appetizer to share. Judy will send out another request within the next week.
 - We have 42 YES responses for attending and 6 MAYBE responses. This is a great turnout for a first-time event.
 - New Member Welcome Packages will be at the Meet and Greet for mentors to review with their mentee.

- **Scramble Formats**

- Judy sent out the list of games that will have a “fun” element included as follows:
 - May 7 Scramble – Mulligans
 - August 6 Scramble – Fore! Cards on four holes (see Weekly Tournament Schedule Variations document sent on February 24th)
 - October 29 – Men’s & Ladies Tuesday play day (still needs to be confirmed by the men)
 - **MISSING** – Men’s & Ladies Friday play day (we need to confirm a day)**ACTION ITEM** – Vickie Rutledge needs to get with Fred Coons to set the date. She indicated that the men may want more than two.

New Business

- **This Season:**

- We will utilize a reimbursement form for club expenses incurred by members.
ACTION ITEM: Debbie Steele will add a category to show where the expense was placed in the budget.
- We are interested in implementing a three-putt deterrent using a container of some sort. For every 3-putt you put a quarter (\$.25) into the container. We could use the money to purchase raffle gifts.
ACTION ITEM: Have the Club vote on this at our first General Meeting.

- **Next Season:**

- We may start the season with a planning session for our Board every year to set goals for the club.
ACTION ITEM: Judy will discuss this idea with the Somerset Women's Club President for more information on their goals and how they do this.
- Judy would like to create a flyer for the men’s club members to take to their spouses who play golf to see if we can get more members through their club.

Announcements

- The next Board Meeting is **Thursday, April 18th at 10 a.m.** at the Clubhouse.

Adjournment

- Vickie Rutledge moved to adjourn the meeting.
- Shana Lakso seconded the motion.

- All were in favor. The meeting was adjourned at 11:50 a.m.