



CVWGC Board Meeting Minutes

Meeting of 2/22/2024

President (Judy Brooke)

- The Board Meeting was called to order at 10:06 a.m.
- Roll call - Board Members present: Judy Brooke, Vickie Oland, Kathy Belvel, Debbie Steele, Vickie Rutledge, Gail Ellingwood, Lorna Johnston
- The Quorum was met.

Officer Reports

• Vice President (Vickie Oland)

- Nothing to discuss.

• Secretary (Lorna Johnston)

- Lorna presented the meeting minutes from January for approval.
 - Kathy Belvel moved to accept the minutes.
 - Vickie Rutledge seconded the motion.
 - All were in favor. The January minutes were accepted without changes.

• Treasurer (Debbie Steele)

- The January financial statement was presented for review and approval.
 - Checking account: \$1752.84
 - Savings account: \$1,081.85
 - There are no outstanding payments due.
 - Kathy Belvel moved to accept the financial statement.
 - Vickie Rutledge seconded the motion.
 - All were in favor. The January financial statement was approved.
- An update on membership enrollments as of February 21st, 2024.
 - 30 members have completed an application.
 - 25 members have paid in full.
 - We have 3 new members so far.
- The 2024 Budget was reviewed and discussed.
 - Kathy Belvel moved to accept the budget subject to changes made to include estimated income of Rally for the Cure Invitational and web maintenance costs.
 - Vickie Rutledge seconded the motion.
 - All were in favor. The 2024 Budget was approved subject to the change.

ACTION ITEM: Judy will add estimated income for Rally of the Cure Invitation to the budget.

Committee Chairs

- **Handicap Chair (Shana Lakso/Gail Ellingwood)**
 - Shana has passed the Handicap Chair test. She will become the Handicap Chair and Gail will become the Co-Handicap Chair. Gail says Yay!

- **Tournament Chair (Vickie Rutledge/Donna Sugden)**
 - The 2024 Tournament Schedule was reviewed and discussed.
ACTION ITEM: Judy will contact the Fallon Women's Golf Club to get the date for their Home' N Home Tournament.
ACTION ITEM: Vickie Rutledge will re-send the schedule to the board with the changes discussed.

- **HSTP Chair (TBD)**
 - Kathy Belvel has completed the HSTP Team Captain procedures and posted the HSTP schedule on our website. She mentioned only four team members are requested for the Incline Mountain play day on August 7th.
 - We will wait for the new season and new members to review possible candidates for the position of HSTP Chair.

- **Technology Chair (Kathy Belvel)**
 - The NNGA/CVWGC online payment process seems to be working well. One issue is that some people have completed membership applications but have not followed the link to pay for their membership dues and NNGA GHIN renewal.
 - Kathy has been working on a tee declaration chart for the Tournament and Handicap Chairs to use as they input and set up games each week.
ACTION ITEM: Kathy will amend and add the tee declaration chart to the Board Action Center for the Tournament and Handicap Chairs to use.

- **Rules Chair (TBD)**
 - We will wait for the new season and new members to review possible candidates for the position of Rules Chair.

- **Bylaws/House Rules Chair (Jan Singyke—Not present)**
 - Jan Singyke forwarded revised rules that were emailed to voting Board members.
ACTION ITEM: Judy will review Jan's amendments to ensure they are accurate and then send them to Kathy Belvel to post on the CVWGC website,
 - Debbie Steele would like us to review our Club Bylaws before our next meeting to see if they need updating. They have not been reviewed since 2019.
ACTION ITEM: All board members and chairs will review our Bylaws and bring any revisions needed to the next board meeting.

- **Membership & Publicity Chair (Monica Siewertsen- absent)**

- Nothing to discuss.

Old Business

- **2024 Revised Promo Flyer**

- This has been printed and copies have been distributed to both Swing 395 and the Clubhouse. We will encourage members to take a few at both the meet and greet and General Membership Meeting on Opening Day.

- **Clothing Swap**

We brought in \$30.00 from the Clothing Swap. Judy will use this income to purchase a subscription for a survey tool.

- **Job Descriptions**

- Update on job descriptions:
 - Membership & Publicity Chairs - We need to separate this position into two positions and write up job descriptions for each.

ACTION ITEM: The Board will complete this in the off season.

- Home 'N Home Chair—This may be more documents uploaded rather than a “Job Description” as it is very comprehensive including a timeline for all activities associated with planning and coordinating the event.

ACTION ITEM: Judy will complete this in the off season.

- Tournament Chair job description needs to be updated:
 - Judy put together a draft of this job description. She and Donna are scheduled to meet next week. Vickie Rutledge will write up the Tournament Chair job procedures at a later date.

ACTION ITEM: Judy and Donna will meet before the next board meeting to write up the job description.

- **Club Social Media Promotion:**

- An article with accompanying photograph was submitted to the Record Courier and a short blurb for the calendar section.
- An announcement was posted on NextDoor and three Facebook local community forums.
- A flyer for the 2024 season was created and sent to Many/CVGC to email to their female database. The email was sent out February 20th.

New Business

- **Starting Times:**

- We are going to revise the September-October start times.
 - September: 9:00 a.m. (it can still be quite warm in September)
 - October: 9:30 a.m. (it's cooling off and we're going to the end of October this year)

- **Pre-Season Get Together**

- Date: March 26th; time 11:00 a.m. to 1:00 p.m.

- CVGC is allowing us to bring in our own appetizers.
 - It will be a no-host bar.
 - A flyer was included in the last weekly “Cool News” email.
 - Judy will send out an email to members asking them to bring a small appetizer to share. We prefer cold or room temperature items (nothing that needs to be plugged in).
- On the May 7th Scramble, we will add the option to buy a mulligan, with a limit of 2 per team; food donations (cans of food?) would be donated.
 - On the August 6th Scramble, we will use the Fore Golf Game cards. We will use 4 of the suggestions (2 on the front 9 and 2 on the back 9) into a game. For example, on hole #2 no putters allowed. All teams would not be able to use a putter on that specific hole.
 - On the October 29th 4-Person Scramble we will have that as a Ladies/Mens play day.
- ACTION ITEM:** Judy will go through the Fore Cards and select three to four cards for the game.

Announcements

- The next Board Meeting is **Thursday, March 21st at 10 a.m.** at the Clubhouse.

Adjournment

- Vickie Oland moved to adjourn the meeting at 11:50 a.m.
- Vickie Rutledge seconded the motion.