



## CVWGC Board Meeting Minutes

### Meeting of 11/16/2023

#### President (Judy Brooke)

- The Board Meeting was called to order at 12:00 p.m. The meeting was held at Fuentes Restaurant.
- Roll call - Board Members present: Judy Brooke, Vickie Oland, Debbie Steele, Lorna Johnston, Kathy Belvel, Shana Lakso, and Donna Sugden.
- Quorum was met.
- Judy thanked the Board for a job well done this past year. She is able to do her job because of all of our help.
- The new (returning) Officers were installed: Judy Brooke as President, Vickie Oland as Vice President, Debbie Steele as Treasurer, and Lorna Johnston as Secretary.

#### Officer Reports

- **Vice President (Vickie Oland)**
  - The Tournament plaques have been updated and are now back in the CVGC case.
- **Secretary (Lorna Johnston)**
  - Lorna presented the meeting minutes from October for approval. No revisions were recommended.
    - Debbie Steele moved to accept the minutes.
    - Kathy Belvel seconded the motion.
    - All were in favor. October minutes were accepted without changes.
- **Treasurer (Debbie Steele)**
  - Debbie presented the November budget for review and approval.
    - Checking account: \$2,367.98
    - Savings account: \$1,195.49
    - There are no outstanding payments due.
      - Kathy Belvel moved to accept the budget.
      - Judy seconded the motion.
      - All were in favor. The November budget was accepted without changes.

#### Committee Chairs

- **Handicap Chair (Gail Ellingwood—not present)**
  - Shana Lakso reported on the NNGA Zoom Meeting held 11/15/23. They addressed GHIN fees. For those people who sign up from December of the previous year up until July 31st of the current year, the cost will be \$37.00. Those people who sign up from August 1st until September 30th, the cost will be \$30.00. People who sign up from October 1st until November 30th will pay \$25.00. This will allow the NNGA to add people any time of the year and their membership will be recognized immediately. They would like people to sign up using their personal credit card. In addition, they

may be able to collect Club fees and reimburse the clubs by auto deposit. This will eliminate the need for us to use Zelle or another form of online payment.

- **Tournament Chair (Donna Sugden)**
  - Donna will meet with Vickie Rutledge in January to begin working on the 2024 tournament/game schedule.
- **HSTP Chair (Vickie Rutledge—not present)**
  - Kathy Belvel is working on HSTP Team Captain procedures.
- **Technology Chair (Kathy Belvel)**
  - We need to know what CVGC is going to charge next year before we can set up Club Fees for the online application.  
**ACTION ITEM:** Judy will meet with Manya at CVGC to discuss Club Fees before our next board meeting.
- **Rules Chair**  
**ACTION ITEM:** We will need to find a replacement for Patti Parker.
- **Bylaws/House Rules Chair (Jan Singyke—not present)**
  - Revised House Rules were sent out to everyone after our last Board Meeting. Suze and Judy both had some suggestions. Once these are incorporated into the House Rules, Jan will resend them to everyone for last approval.
- **Membership & Publicity Chair**
  - Kathy Belvel suggested we separate Membership and Publicity into two positions.  
  
**ACTION ITEM:** We will need to find a replacement for Suze Ericson.

## Old Business

- **Clothing Swap**

Judy will work on this during the off-season. We may hold the swap either in February or March, closer to the start of the 2024 season. The swap will include clothing items, shoes, and golf accessories (like towels, etc.). For each item you bring to the swap, you will receive one ticket for exchange. If you didn't bring anything to the swap, but want to "purchase" something, it will be \$5.00/ticket for purchasing.
- **GHIN Fees in 2024**
  - Andrew Workman at NNGA advised that anyone can use their own personal credit card to pay for anyone else's GHIN fees.
- **Job Descriptions**
  - Update on job descriptions:
    - Membership & Publicity Chairs - We need to separate this position into two positions and write up job descriptions for each.

**ACTION ITEM:** The Board will need to complete this in the off season.

- Home 'N Home Chair—This may be more documents uploaded rather than a “Job Description” as it is very comprehensive including a timeline for all activities associated with planning and coordinating the event (Judy Brooke will complete after this upcoming Home 'N Home).

**ACTION ITEM:** Judy will complete this in the off season.

- Tournament Chair job description needs to be updated:
  - Judy will work with Donna to update the Tournament Chair job description and will be sure to add the following to the job description:
    - Tracking new members who do not have an established handicap so that they do not receive payouts until they have established a handicap after five stroke play games.
    - Add a statement about receiving the print-out from the Pro Shop listing all the members who have paid into the side games for use to verify eligibility.

**ACTION ITEM:** Judy and Donna need to complete this in the off season.

- Carson Tahoe Cancer Center—Judy dropped by their Center on the 8<sup>th</sup> to get information on who the check should be given to. Debbie Steele gave Judy the check.

**ACTION ITEM:** Judy will take the check to Carson Tahoe Cancer Center in December.

## New Business

- **Birdie Ball Markers**

We just about exhausted our supply of birdie pins/ball markers this year because we had a banner birdie year—72 total birdies (in 2022 we had only 46 birdies)! Judy will purchase 100 replacement birdie ball markers from this budget year since we have a slight surplus of money from our successful raffle at Home 'N Home. Hopefully this will cover us for two years.

- **Year End Survey**

A draft of the survey was sent to all Board members on October 31<sup>st</sup>. Instead of using a 1 - 6 range for each response, the board decided to make the majority of questions yes/no answers. Judy would like to hold a **Breast Cancer Awareness Tournament** in October. The Club used to work together with the Women's Club to put on this tournament. At that time, it was called Rally for the Cure and it was organized by Larni who left CVGC in 2019. Judy has discussed it with Manya and she's all in!

**ACTION ITEM:** Judy needs to finalize the survey and then send it out to all members.

- **Off Season Get Together**

Judy would like to plan a get-together for early December. Could be another Wine & Appetizer Social, cards/game night, etc. We could also do a white elephant gift exchange of some sort.

**ACTION ITEM:** We will wait for Survey Results to decide.

- **50/50 Raffles**

- At the recent Douglas County Republican Women's (DCRW) monthly meeting, the President made mention that 50/50 raffles were not allowed for organizations that were "for profit". This change took place in the 2019 Legislative Session. We are licensed as a Social Club. We are not a Non-Profit or For Profit business. We will continue doing the 50/50 raffles but call them Donation Auctions and record our net income and the donation output to charities in our budget.

## **Announcements**

- There will not be a Board Meeting in December. *Merry Christmas!*
- The next Board Meeting is **Tuesday, January 30th, at 10:00 a.m.** at the Clubhouse.

## **Adjournment**

- Judy moved to adjourn the meeting at 1:27 p.m.
- Debbie Steele and Vickie Oland seconded the motion.